**Payment and Cancellation Policy:** Full payment or a non-refundable deposit of £95 is payable at the time of booking with any balances due payable by 31st July 2025. If you book after this date, full payment is due. If you cancel after 31st July 2025, you are liable to pay the full amount, so we strongly recommend that you take out insurance to cover you in the event of cancellation. **Please download, complete this form and send to gatheringbookings@reikiassociation.org.uk**

**Booking Form**

Name: ……………………………………………………………………………………………………..

I am a member of TRA… Yes/No…………………Membership no. …..……………

Address …………………………………………………………………………………………………

Postcode ………………………Phone numbers ………………………………………………

Email address ………………………………………………………………………………………..

Please indicate your preferences below

Rooms: □ Twin □ Single □ Double

Preferred roommate :……………………………………………….…………………

Is this your first gathering? YES/NO I will bring a treatment table YES/NO

□ Special dietary requirements □ Mobility/access □ Hearing/translation □ Other

…………………………………………………………………………………………………………………………………………..

…………………………………………………………………………………………………………………………………….…….

We will do our best to meet your needs but cannot guarantee that all needs can be met.

**Please enter below the payment/s you wish to make.**

|  |  |
| --- | --- |
| **NON-REFUNDABLE DEPOSIT £95** per person  **Balances to be received before 31st July 2024** | £ |
| **MEMBERS, FULL PAYMENT** **NOW**  Per person:  Single room £495…………………………………………………..  Shared room £395…………………………………………………  Saturday non-residential £165………………………………  Non-Residential £235……………………………………………. | £  £ £ £ £ |
| **NON-MEMBERS**  Per person, **including non-member booking surcharge**:  Single room £535…………………………………………………..  Shared room £435…………………………………………………  Saturday non-residential £185………………………………  Both days non-residential £335……………………………. | £ £ £ £  £ |
|  | **£** |

**Payment enclosed: □ Paying online: □ Paying by bank transfer: □**

**Online payment buttons will be set up on our website shortly. Please see our advert in the Events section.**

**But if you wish to set up your own full or instalment payments by bank transfer to be completed by 31st July 2025, these are our bank details. Please ensure you include some reference such as your TRA membership number or your name, and inform the Membership Secretary, Tripuri Dunne that you are making payments by this method.**

**Bank details:**

CO OP MAIN ACCOUNT No: **65538465**

Sort Code: **08-92-99**

IBAN: **GPBK 089265538465 BIC: CPBK GB22**

For other ways to pay such as by Credit/Debit card over the phone, please contact **Tripuri Dunne on 01373 229732 o**r [**memsec@reikiassociation.org.uk**](mailto:memsec@reikiassociation.org.uk)

By Post: Please complete send this form to:

**Tripuri Dunne, 83 Marley’s Way, Frome, BA11 3NG**

**All information received from you is kept confidential and secure.**